



Canadian Society of Allergy and Clinical Immunology  
Soci t  canadienne d'allergie et d'immunologie clinique

**2023 CSACI ANNUAL SCIENTIFIC MEETING**  
**Ottawa, ON**  
**TRAVEL GRANT APPLICATION**

**PLEASE SEND YOUR APPLICATION VIA EMAIL ONLY to [info@csaci.ca](mailto:info@csaci.ca)**  
**IMPORTANT: PLEASE SAVE YOUR FILE WITH YOUR FIRST AND LAST NAME (i.e. John Smith Travel Grant)**

**TRAVEL GRANT APPLICATIONS WILL ONLY BE ACCEPTED FROM CSACI MEMBERS WHO ARE CURRENTLY ENROLLED IN A CANADIAN CIA TRAINING PROGRAM, WORKING / STUDYING AS ALLIED HEALTH PROFESSIONALS, OR ARE STUDENTS / RESIDENTS PRESENTING AN ABSTRACT AT THE MEETING**

<b>PLEASE SAVE YOUR FILE WITH YOUR FIRST AND LAST NAME</b>		
Last Name:	First Name:	FIT <input type="checkbox"/> Allied Health <input type="checkbox"/> Resident <input type="checkbox"/> Student <input type="checkbox"/>
Institution:		
Address:		
City:	Prov.:	Postal Code:
Telephone:	Fax:	Email:

**MANDATORY INFORMATION:**

Do you have funding from any other source?     YES     NO

If yes, please indicate amount: \_\_\_\_\_

Name of Institution funding other source: \_\_\_\_\_

**I am presenting an abstract\*:     YES     NO**

**DEADLINE FOR RECEIPT OF GRANT APPLICATIONS IS  
SEPTEMBER 15, 2023**

(No extension will be granted after the deadline)

**STUDENTS, RESIDENTS AND FITs NOT PRESENTING ABSTRACTS: PLEASE HAVE YOUR PROGRAM DIRECTOR SIGN BELOW**

Date: \_\_\_\_\_

Name of Program Director: \_\_\_\_\_

Signature of Program Director: \_\_\_\_\_

The CSACI travel grant can be applied to a portion of the costs of meeting registration, travel (airfare) and airport transfers as well as standard accommodation (single) at the designated host hotel (Westin). **(No allowances for food)**. A maximum of \$750.00; \$500 will be provided and an additional \$250 for those presenting an abstract.

**\$250\* - you must present your abstract (on Saturday, October 21) to receive this funding**

Notices of acceptance will be sent out by early October. Forward completed application to: [Info@CSACI.ca](mailto:Info@CSACI.ca)

## 2023 CSACI TRAVEL GRANT GUIDELINES

The CSACI travel grants will be allocated and approved by CSACI Executive and Board prior to each meeting. The funds will only be distributed if all criteria are met. **Travel grant applications received after the deadline will not be approved.**

**\*PLEASE NOTE THAT TRAVEL GRANTS ARE ONLY ALLOCATED TO PARTICIPANTS WHO ATTEND THE FULL CSACI MEETING Oct. 19 - 22. ALL APPLICANTS MUST BE A MEMBER OF THE CSACI.**

Travel grants are not available for those who live within the metropolitan area of the conference. However, those who live in the metropolitan area of the conference are eligible to receive a complimentary registration. In addition, those presenting an abstract are also eligible to receive an abstract grant for up to \$250\* to cover miscellaneous meeting expenses such as taxi, parking, ground transportation and abstract related expenses, etc. Original receipts to support the claim of expenses are required.

### ELIGIBILITY REQUIREMENTS

Travel grants are only available to CSACI MEMBERS who are residents and fellows enrolled in Canadian programs of Allergy and Clinical Immunology, working or studying allied health professionals and other students/residents who are presenting an abstract at the meeting.

The amount of travel grants available are as follows:

- **Abstract presenters: up to \$750 (\$500 + \$250\*)**
- **For those who are not presenting: up to \$500 (Must be enrolled in a Canadian CIA Program and/or involved in a significant Allergy/immunology project or study and/or work as an allied health professional).**

The CSACI will only accept:

- CSACI online travel grant application form that include original signatures from the program director (if applying as a student, resident or fellow in training and not presenting an abstract).
- Electronic and scanned receipts will be accepted; and
- Detailed travel, accommodation and hotel receipts to support the claim of expenses is required; any special travel or accommodation arrangements need to be vetted through the CSACI office prior to sending in your travel grant.

### MANDATORY INFORMATION:

- **YOU MUST INCLUDE THE AMOUNT AND INSTITUTION FROM ANY OTHER FUNDING SOURCE ON PAGE 1.**

The CSACI travel grant (outside of the Ottawa metropolitan area) will cover a portion of the costs of meeting: registration, travel (airfare) and airport transfers as well as standard accommodation (single) at the designated host hotel. **(NO ALLOWANCES FOR FOOD).**

The above guidelines are dependent on the financial position of the society. Travel grants may be cancelled at any time if finances do not allow disbursement of these travel grants.

**PLEASE NOTE THAT ALLERGY AND IMMUNOLOGY TRAVEL GRANTS ARE ONLY ALLOCATED TO PARTICIPANTS WHO ATTEND THE FULL CSACI MEETING.**

**\$250\* - you must present your abstract on Saturday, October 21 to receive this funding**